



# End of Lease Procedures

- Renewal and Non-Renewal Practices
- Showing During Existing Tenancy
- Smooth & Successful Turnovers
  - Check Out Procedures
  - Security Deposit Returns
  - Recommended Policies



## Ten Steps to Avoid Move Out Problems



*Presented by Brende Hofer, Property Owner/Manager, AASCW Member*

**Wednesday, April 26, 2017**

**Registration 5:00 PM**

**Program 5:30-7:30 PM**

702 N. High Point Road  
AASCW Lower Level Training Area



**"Ten steps to avoid move out problems were not only valuable but clear & easy to follow"...Comment from prior attendee**

**Registration Form:** Complete this form and submit it to AASCW. \*/Pre-registration and pre-payment is required for "in advance" registration. Cancellation policy: Cancellations received less than 24 hours prior to seminar are non-refundable.

Contact Name \_\_\_\_\_  
 Company Name \_\_\_\_\_  
 Street Address \_\_\_\_\_  
 City \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Business Phone \_\_\_\_\_  
 Home \_\_\_\_\_  
 Email \_\_\_\_\_

Please register \_\_\_\_\_ total attendees  
 Names: \_\_\_\_\_

- AASCW Members \$30\* in advance \$35 at the door
- AASCW Non-members \$40\* in advance \$45 at the door

Method of payment:  Check# \_\_\_\_\_  
 Visa/Mastercard \_\_\_\_\_  
 Exp. Date \_\_\_\_\_

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